

Return Material Advice Form

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Customer Details			
Name: _____	Title: _____		
Company Name: _____			
Company Address: _____ _____			
Telephone: _____	Mobile: _____	Facsimile: _____	
E-mail: _____			

Details of Items Returned			
Item #	Serial Number	Model Name / Number	Description of Fault
_____	_____	_____	_____ _____ _____
_____	_____	_____	_____ _____ _____
_____	_____	_____	_____ _____ _____

Note:

1. Whilst we take the utmost care to not damage any data on a hard disk drive, it can happen. We are not responsible for any lost data, so please **ensure you have made adequate backups**.
2. If you return any accessories, such as power adapter, write them down too.
3. All items must be returned in original packaging or in suitable packaging with adequate physical protection. We are not responsible for any damage that occurs as a result of poor packaging.
4. Please provide a comprehensive description of the fault, otherwise we cannot fix it. Saying "it doesn't work" is not sufficient information.
5. The customer is responsible for the cost of sending the item to Motium.